

## Chapin School Private Music Lessons Letter of Agreement

By registering for Chapin's private music lessons, I understand the following:

- I will attend 10 lessons this semester at a time to be arranged with the private instructor. (3<sup>rd</sup> trimester will be 11 weeks unless both parties agree to a change.)
- I will be on time for my lessons.
- Lessons cancelled will be forfeited.  
Cancellations should be arranged directly with the private teacher, with the exception of medical or family emergencies. Sport game date changes (rain dates) and/or school trips etc. need to be communicated to the teacher at least 24 hours in advance, or will not be made up.
- I will pay for the 10 lessons at the first lesson. Payment will be made directly to the private teacher.
- I agree to adhere to the guidelines set forth by my private teacher.
- I agree to purchase or rent an instrument.
- The private teacher agrees to give one make up lesson per semester (if prior agreed upon notice has been given).
- The private teacher agrees to be on time.
- The private teacher agrees to provide at least 24 hours notice for a missed lesson and to reschedule at a time convenient for the student. (This is in addition to the one potential make up lesson.)

Instrument:\_\_\_\_\_

Student's  
Signature\_\_\_\_\_Date\_\_\_\_\_

Parent's  
Signature\_\_\_\_\_Date\_\_\_\_\_

Teacher's  
Signature\_\_\_\_\_Date\_\_\_\_\_